Name of Airline

Street and No.

Postal Code and City

Country

Place,

**Assertion of compensation claims according to Art. 7 Regulation (EC) No. 261/2004**

Dear Ladies and Gentlemen,

I hereby claim compensation according to Art. 7 of Regulation (EC) No. 261/2004 for

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. | Myself |  |  |  |
| 2. | Name of additional traveller | Street and No. | Postal Code | City |
| 3. | Name of additional traveller | Street and No. | Postal Code | City |
| 4. | Name of additional traveller | Street and No. | Postal Code | City |
| 5. | Name of additional traveller | Street and No. | Postal Code | City |
| 6. | Name of additional traveller | Street and No. | Postal Code | City |

The flight flightnumber I/we booked departing from departure airport to destination airport on departure date

|  |  |
| --- | --- |
|  | was **delayed** for more than three hours. The flight delay was not based on exceptional circumstances (bad weather, strikes, etc.), which would preclude a compensation payment, either. |
|  | was **canceled** without a corresponding notice at least two (2) weeks prior to departure. Also, at no time did I/we receive your offer regarding an alternative transport. The cancellation of the flight was not based on exceptional circumstances (bad weather, strikes, etc.), which would preclude a compensation payment, either. |
|  | took place without transporting me/us, even though I/we was/were present in time for processing at the check-in-counter. Your staff refused to give me/us transportation only because of an alleged **overbooking** of the flight. Our/my transportation was refused for no justifiable reason, such as e.g. health issues, general or operational documents, or incomplete travel documents. |

As you surely know, according to Art. 7 of Regulation (EC) No. 261/2004 passengers have a right to compensation for a flight delay of more than three hours, as well as for a flight cancellation or denied boarding.

Due to the distance between the departure airport to the destination airport in this case compensation per person amounts to compensation per person Euro per person.

Thus my/our claim amounts to a total sum of compensation of sum of compensation Euro.

I therefore prompt you to pay a total amount of sum of compensation Euro immediately, but no later than

Period indicate two weeks**,**

to my following account

Bank: bank name

IBAN: IBAN

Swift/BIC: Swift/BIC

In case you let the aforementioned deadline pass effectlessly, I will seek immediate legal assistance.

With best regards

your name